ABSENTEE INFORMATION FORM
Carleton Condominium Corporation No. 486

Suite No,: _____ Owner's Name: _____

Away address: _____

_____

Telephone: _____

Away from: _____ To: _____

Emergency contact: _____

Address: _____

Telephone: _____

Key No.: _____

In-house contact: _____

Their Suite no.: _____

Will your vehicle remain in the garage? Yes _____ No _____

If yes, please leave keys in case it has to be moved in an emergency or for repairs to the building.

Parking Space No. _____ License Plate: _____

Vehicle key left with:
Emergence contact: _____
OR
In-house contact: _____
OR
Superintendent: _____

Other message if any: _____

May we remind you tat the person(s) responsible for your unit can be given a FRONT DOOR ACCESS key only. Non-residents are not allowed in the garage or in the fitness spa area. If a general access key is used, we may have to re-program it for front door access only.
Thank you for your co-operation.

THE CORPORATION, ITS BOARD OF DIRECTORS, STAFF MEMBERS AND/OR MANAGEMENT COMPANY IN NO WAY ASSUMES ANY TYPE OF LIABILITY WITH RESPECT TO YOUR UNIT DURING YOUR ABSENCE.