

Carleton Condominium Corporation No. 486
POLICY STATEMENT #4 – PROJECTS LIST

Purpose – To provide a list of all active Projects showing the name of the Project Manager, expected cost and completion date, and a brief statement of the status of the Project. It is intended as a source of information for all Board members and as a coordination document.

EXPECTATIONS:

- The list to be updated by the Property Manager and distributed with the monthly meeting package.
- The list is intended to serve as an agenda item and is reviewed at the monthly Board meeting, it may be updated at this time.